

Procedures

Ontario Millwrights S.U.B. Plan

In order to qualify for S.U.B. Plan benefits, the Member must be a Member in good standing with a Participating Local Union, and unemployed as a result of a reduction in the work force or temporary layoff.

To be eligible the Member must:

1. Submit a formal S.U.B. Application form within 90 days of their date of unemployment.
2. Applied for Employment Insurance (EI) Benefits online or have reported to a Service Canada Centre and registered for E.I.
3. Have received approval for EI Benefit (s), for unemployment, Maternity/Parental Leave Benefits, or Caregiving Benefits, or received written confirmation from E.I. that you are not eligible:
 - Because the member did not work sufficient weeks to be eligible for Employment Insurance, or
 - Because the member has received the maximum entitlement from employment insurance.

How to claim S.U.B. Plan Benefits:

1. An Application for S.U.B. Plan Benefits must be completed in full and authorized by the Local Union Business Representative.

IMPORTANT: The member must attach a copy of their E.I. Payment Details (My Service Canada Account → My Payments → My Payment Details) or if the member is denied for one of the reasons above, a copy of the denial/form letter is required.

2. The member may claim for more than 1 week of unemployment at a time. Each requested payment requires an application form.
3. No benefits will be reimbursed for any week in which the member has received any form of employment income.
4. If the member has returned to work or for any other reason no longer qualifies for further benefits, please notify the Contact Centre immediately in order to avoid any overpayment.

Contact: Contact Centre

(416) 234-3511 or toll free 1-866-532-8999